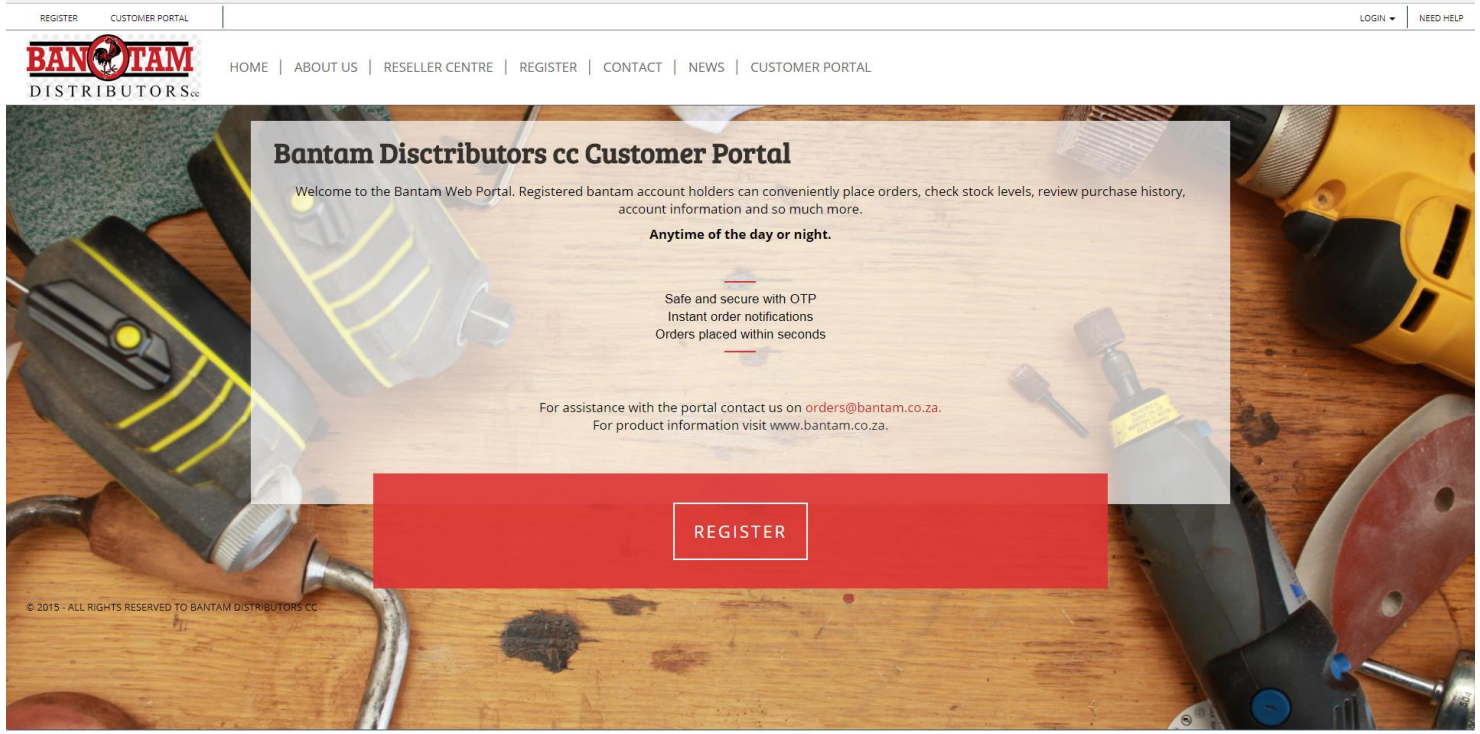
Online Portal Manual

BANTAM DISTRIBUTORS cc

Registration

Please note only Bantam account holders will be able to register.

You will need your account number and the email address registered in the Bantam account system as well as a valid Cell phone number to receive a OTP (One-time-pin) to complete the process.



Step 1: Go to www.bantam.co.za in your internet browser

Step 2: Click on the register button as seen above

Step 3: Complete the registration form and follow the prompts

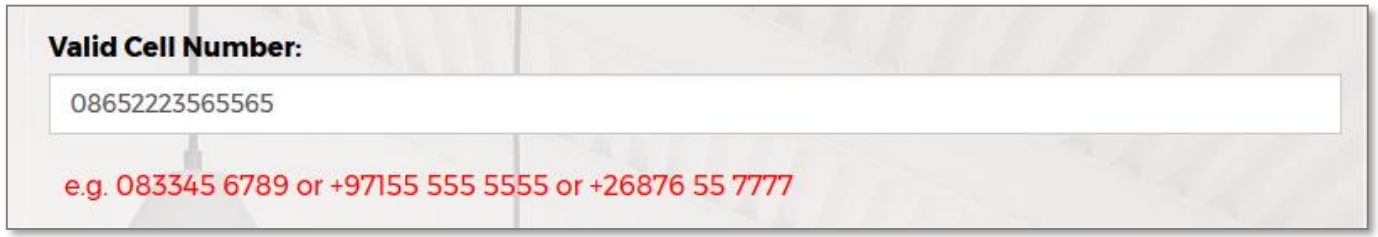
Step 4: Enter the OTP when prompted to complete your registration

BANTAM DISTRIBUTORS cc

Registration

Trouble Shooting:

If nothing happens when you click the red “Create Account” button at the end of the form scroll back up over the form and check if there are any red warnings e.g. incorrect input of the below cell phone number

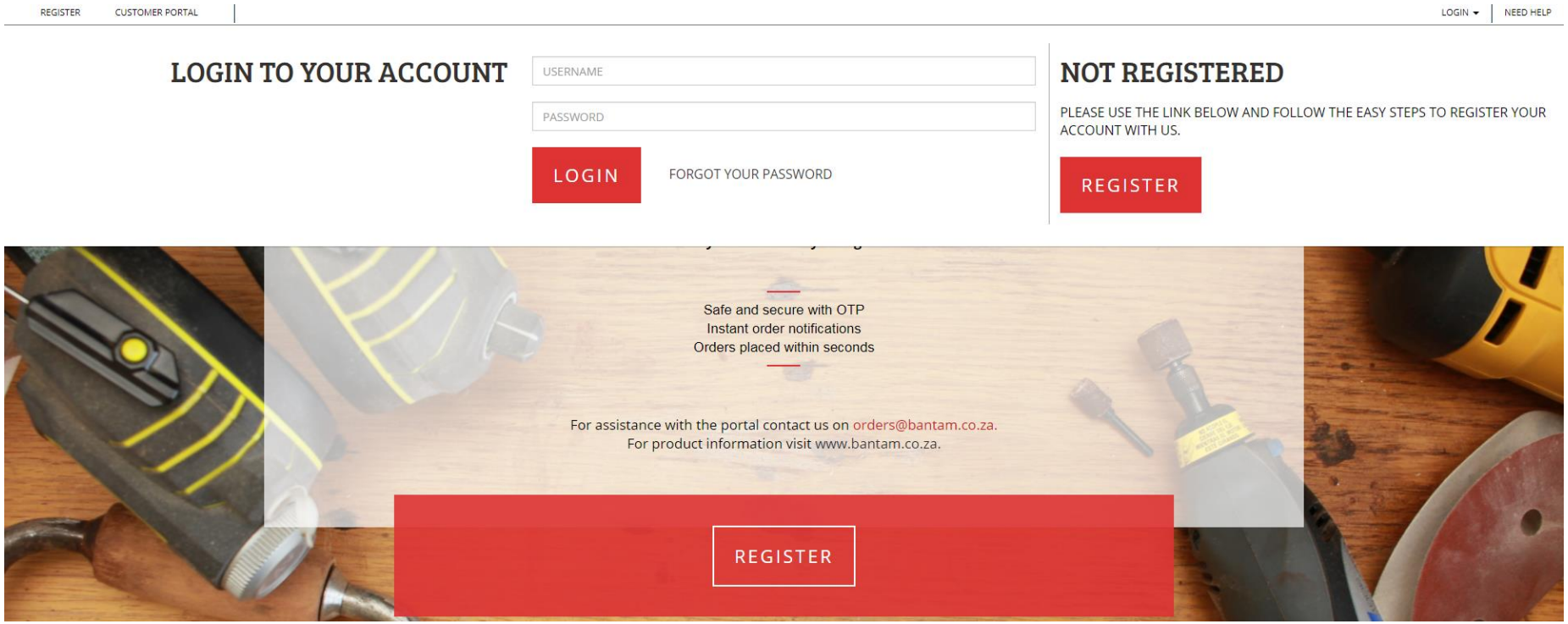


or starred fields e.g. missing address line 2

BANTAM DISTRIBUTORS cc

Login

The Login button is located at the top right hand corner of the screen



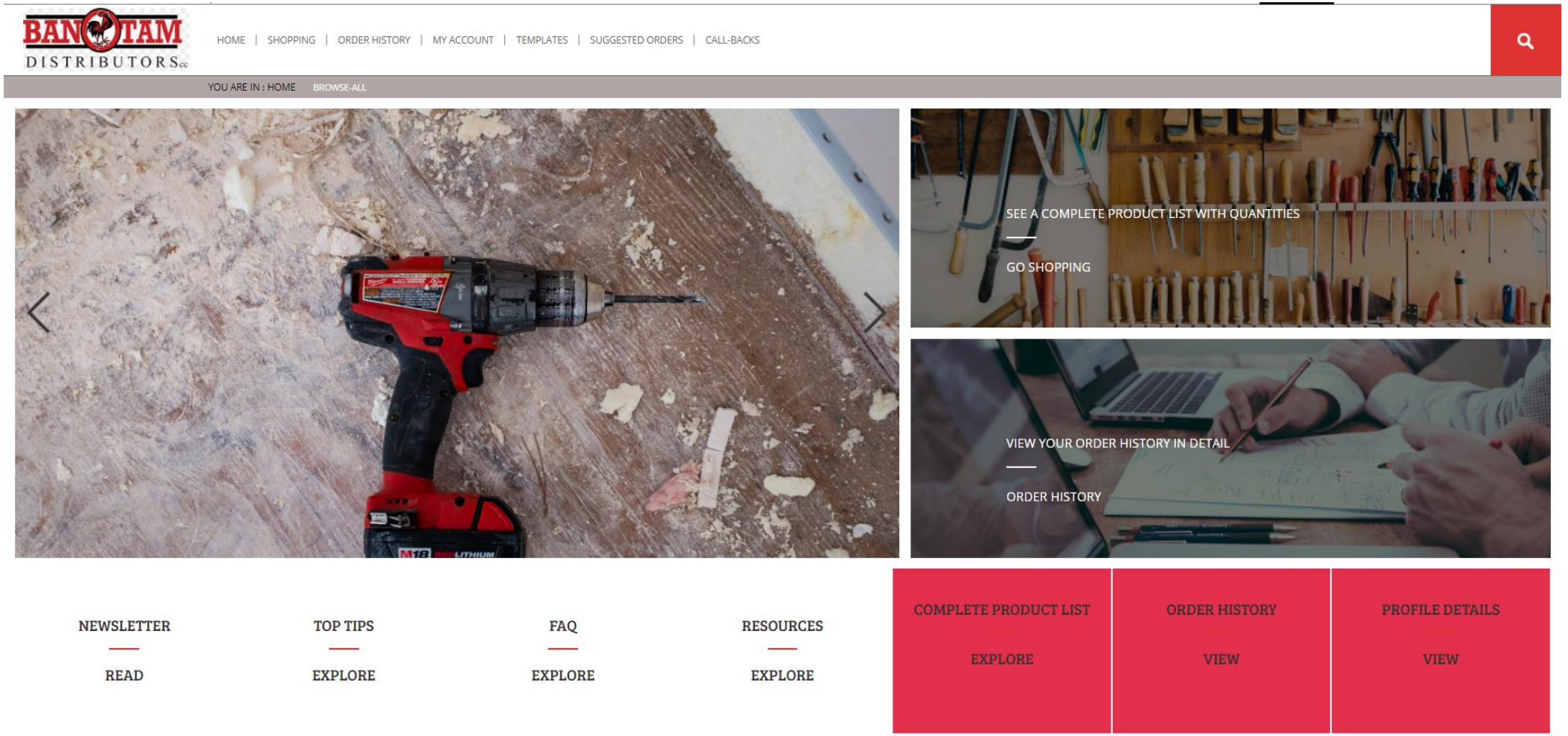
Trouble Shooting: If you cant remember your password click the "Forgot your password" link and answer the security question you selected when you registered.

Secondary Users: Once the main account holder has registered secondary account users can register. An email will be sent to the primary user to activate the secondary users account.

BANTAM DISTRIBUTORS cc

Home Page

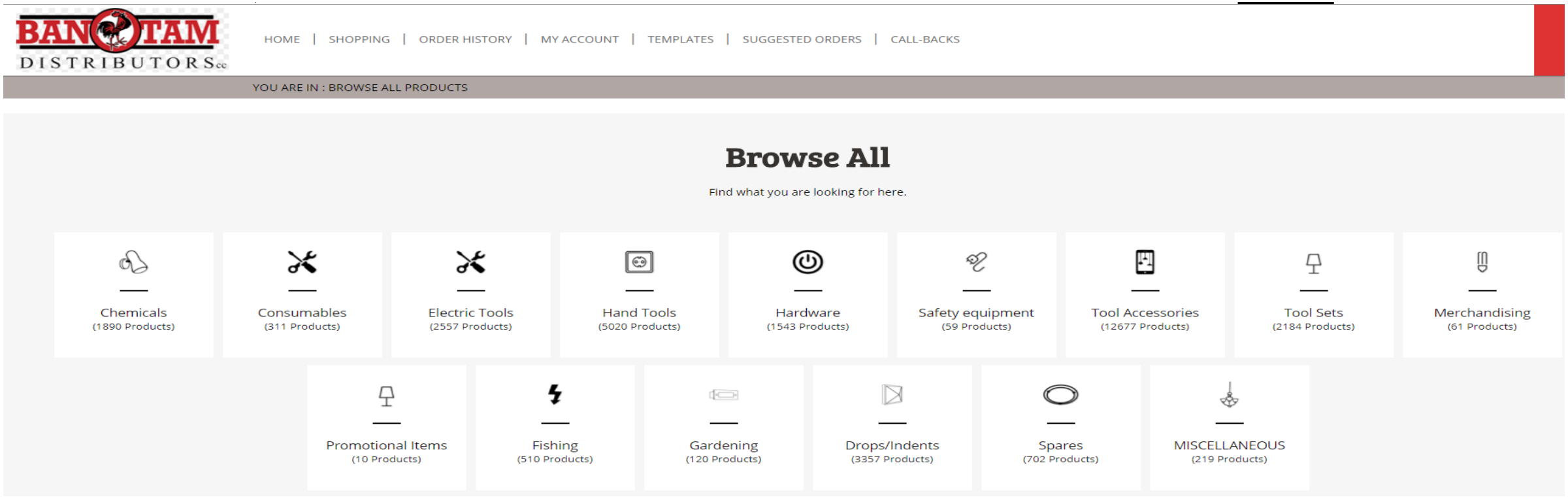
This is the login landing page. To return here at anytime click the “Home” button located in the main menu bar



BANTAM DISTRIBUTORS cc

Shopping

In the shopping tab you can browse through the product categories and drill down menus to find what you are looking for or alternatively type in the product code in the search bar by clicking the red magnifying glass.

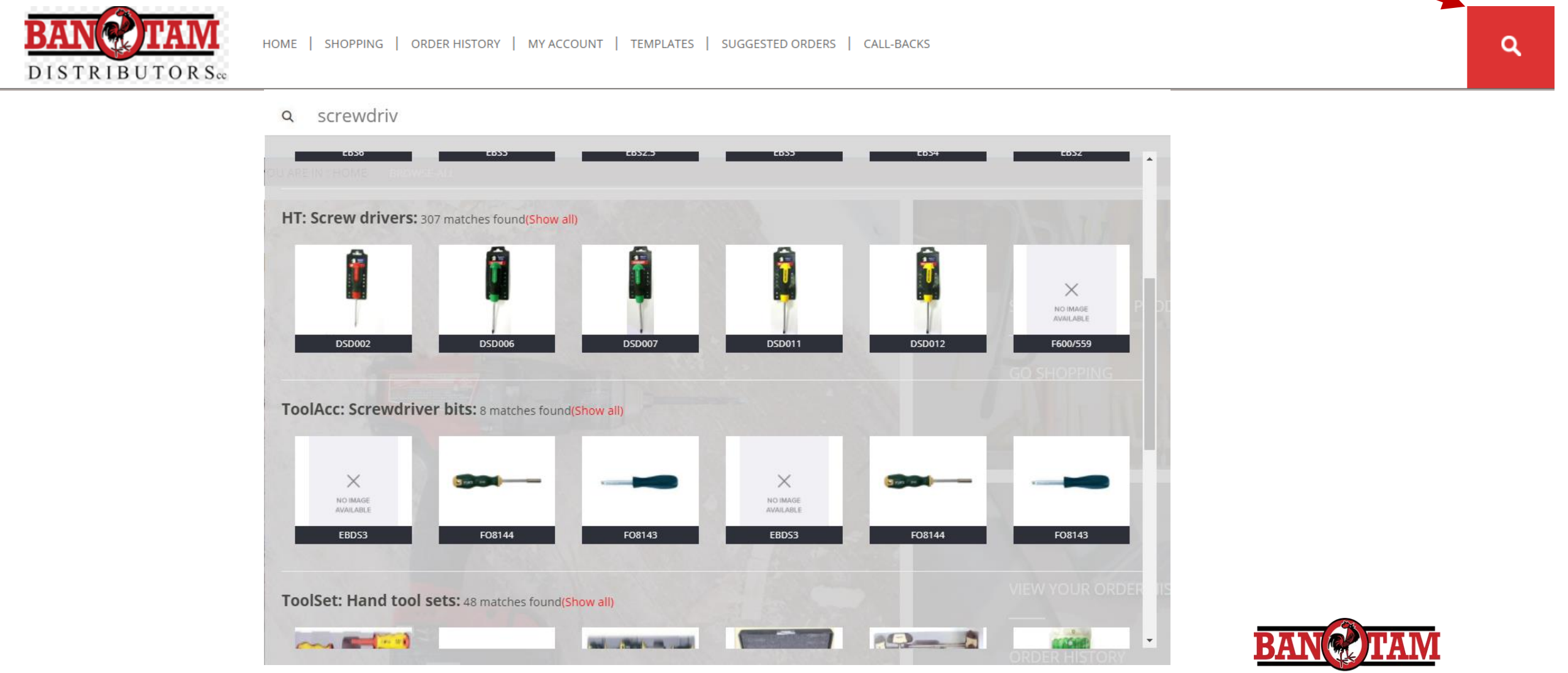


Click on the product to view stock levels and pricing. From here you can add the product to your basket or template:

BANTAM DISTRIBUTORS cc

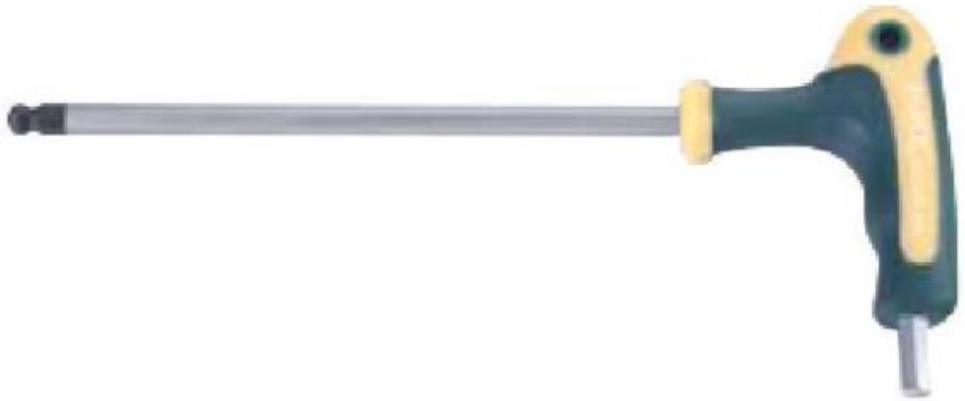
Searching

Use the SEARCH Function to search by typing either the Description OR Part Number. Predictive images will pop up as you search



Shopping

Click on the product to view stock levels and pricing. From here you can add the product to your basket or template:



FO76510G

BRAND: FORCE

FORCE HEX BALL POINT GRIP KEY 10.0MM

Price: R 75.76
(Agreed Price: STDDISC)

CT Stock: 0
JHB Stock: 11

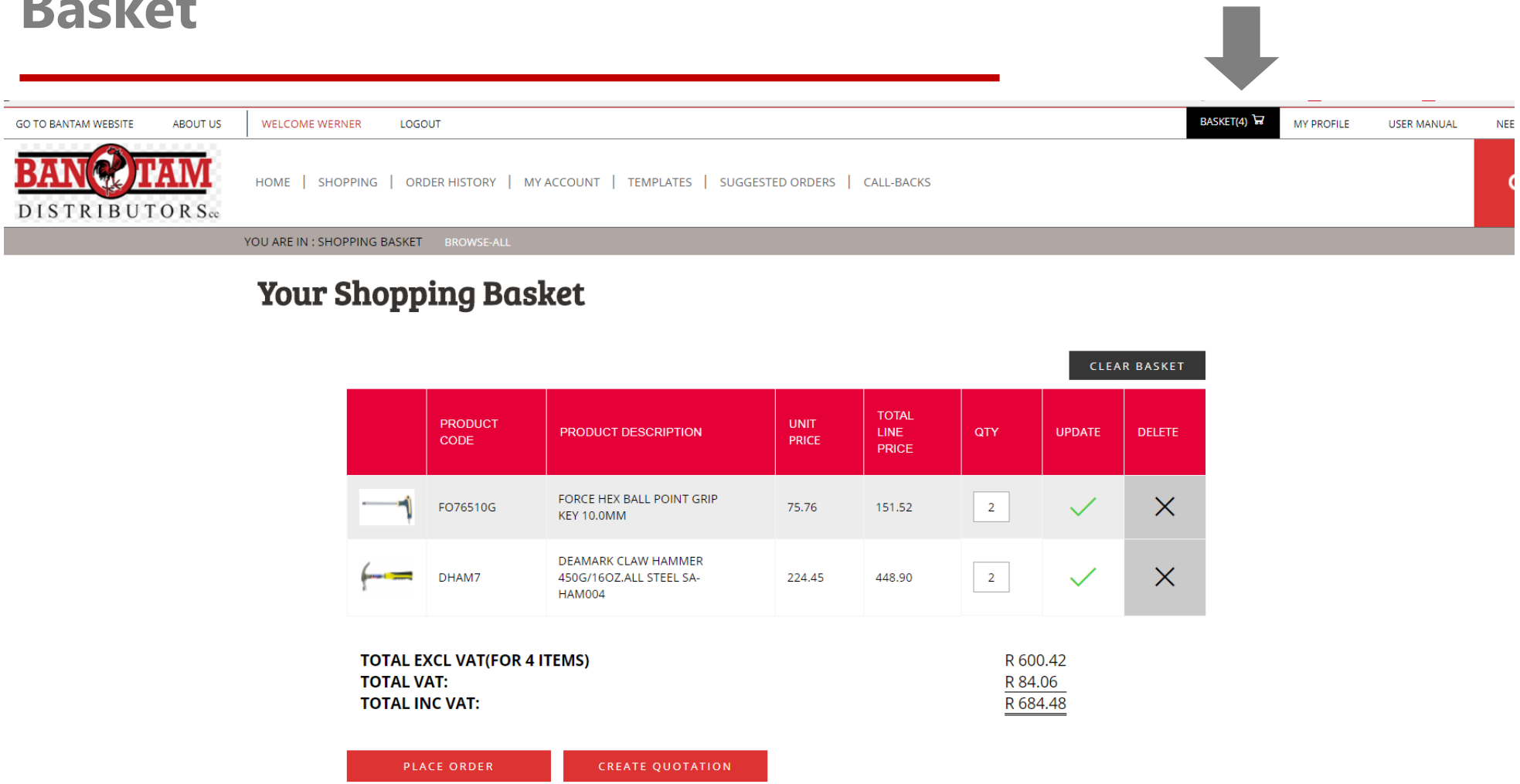
Stock Disclaimer

Quantity

ADD TO BASKET | ADD TO TEMPLATE

BANTAM DISTRIBUTORS cc

Basket



You can view all the product added to your basket located at the top right hand of your screen.
The basket is easy to manage, you can amend quantities and remove products.
From here you can place orders directly or create quotations.

BANTAM DISTRIBUTORS cc

Placing an Order

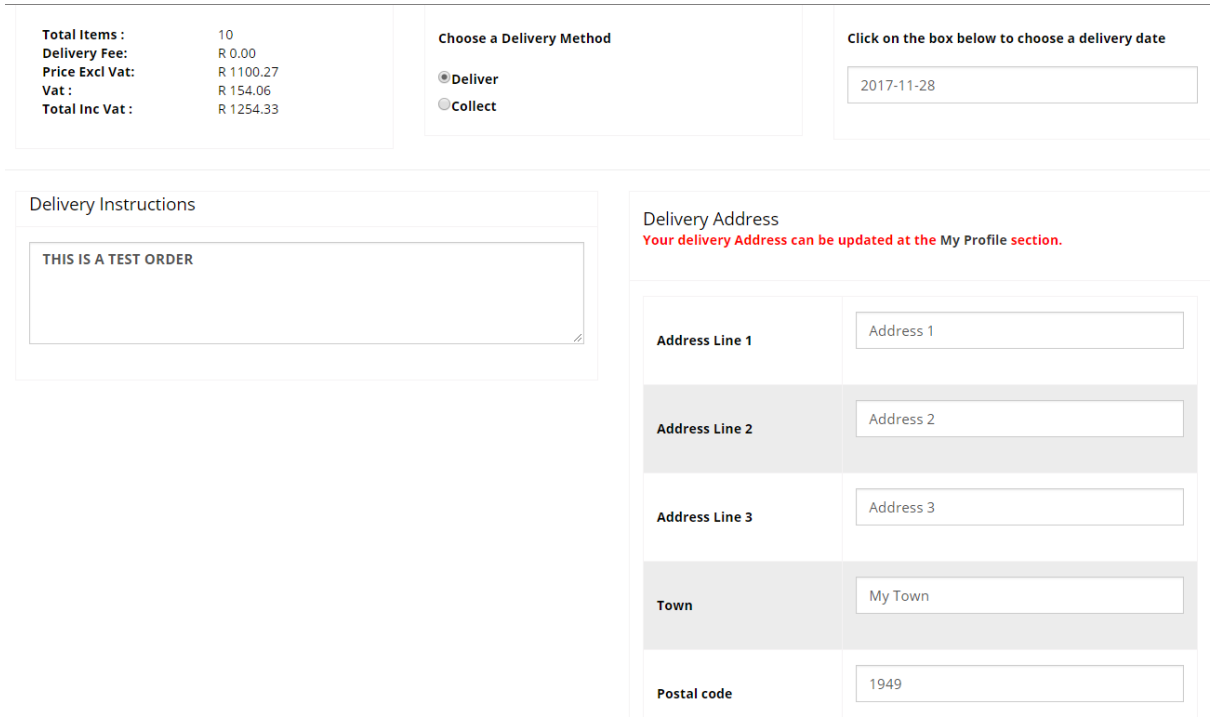
Once all goods have been added to the Basket, you have the option to either:

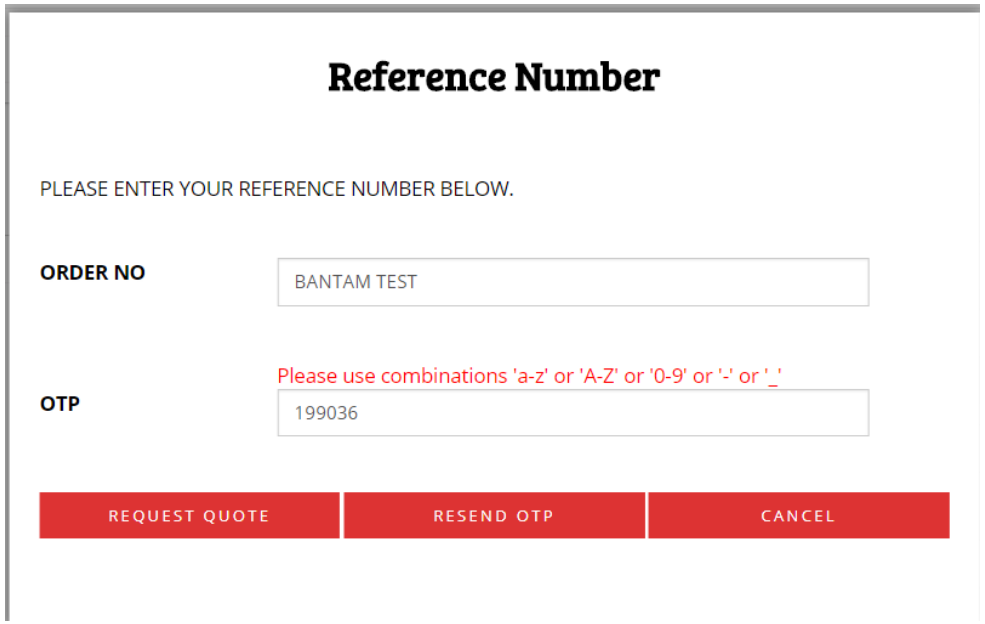
- PLACE ORDER
- CREATE QUOTATION

PLACE ORDER will process the order and place it as an already created order within the Bantam system, and the order will be processed for delivery, and the amount in the basket added to your credit account.

BANTAM DISTRIBUTORS cc

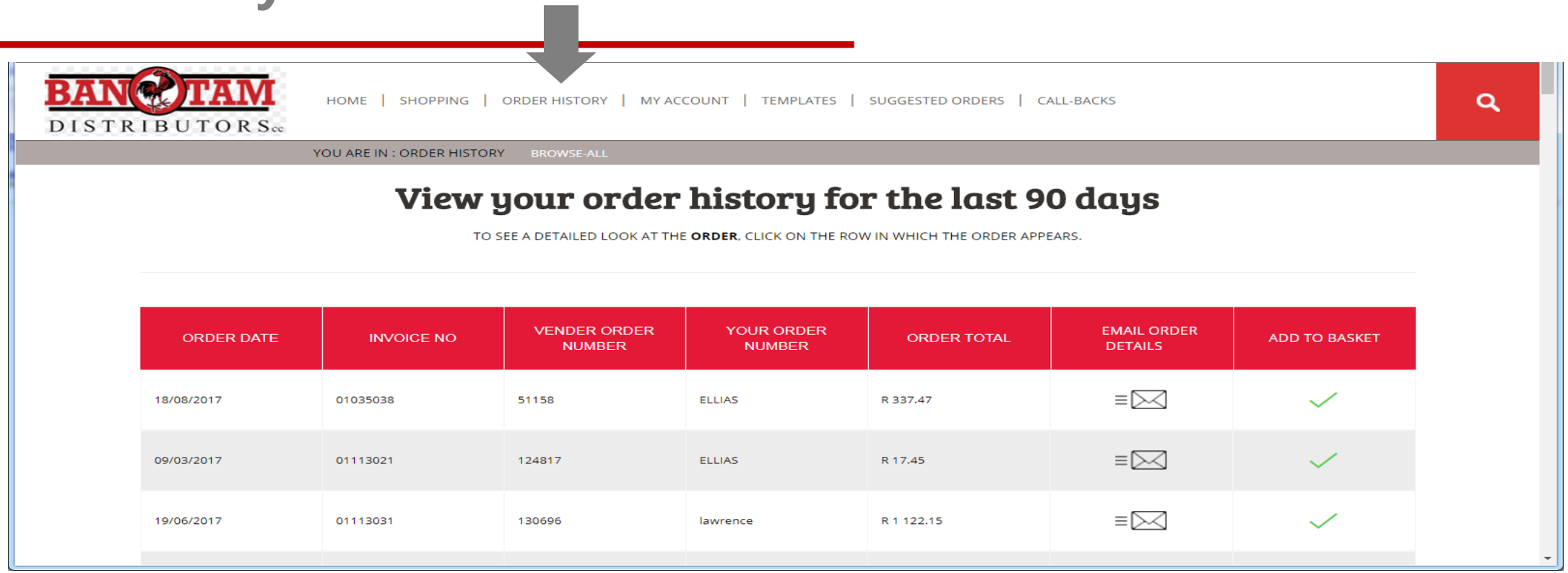
Placing an Order





BANTAM DISTRIBUTORS cc

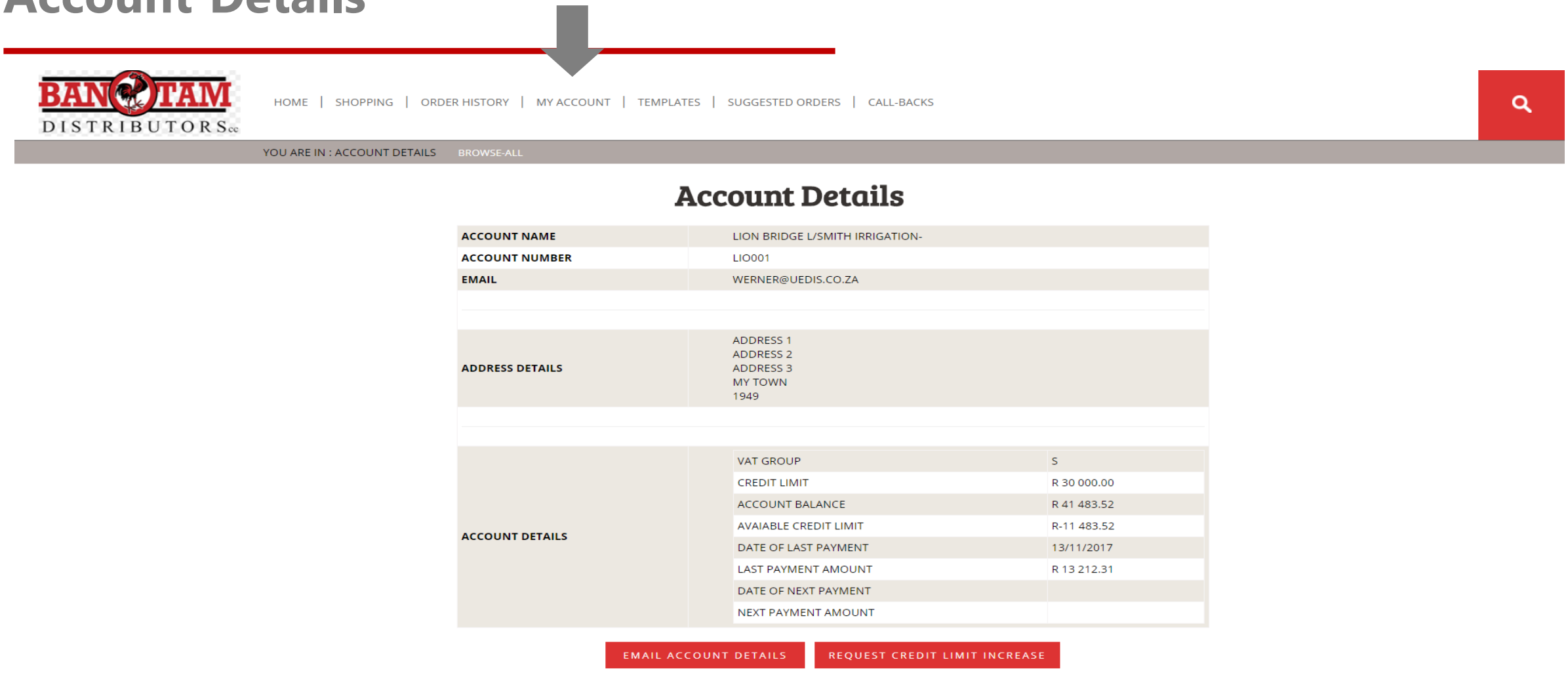
Order History



- Here you will be able to view a list of all your orders placed in the last 90 days.
- You can click on the specific order to view all the details or email it to yourself by clicking the envelope in the 2nd last column.
- If you would like to make a repeat purchase simply click on the green tick in the last column to add the same order to your basket.

BANTAM DISTRIBUTORS cc

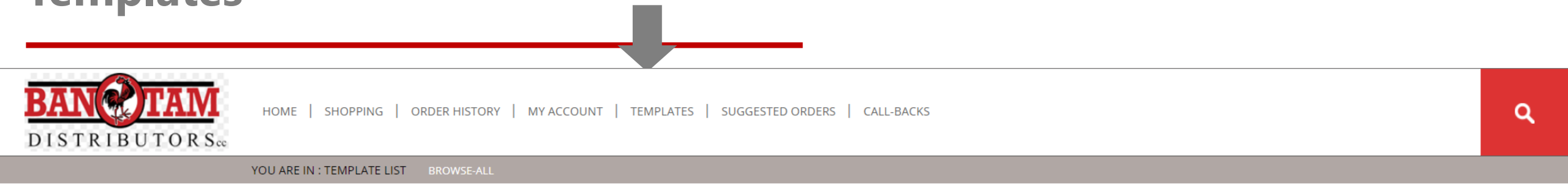
Account Details



Under “My Account” you can view your account details as well as email them to yourself. You can also request a credit limit increase.

BANTAM DISTRIBUTORS cc

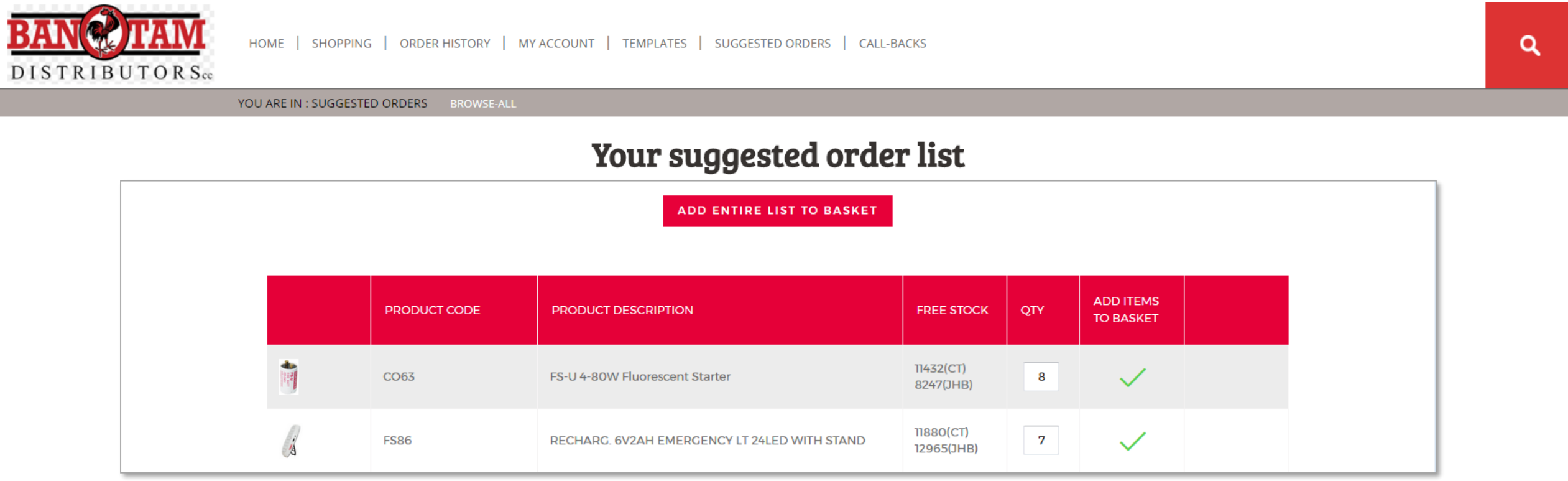
Templates



You can create order templates should you have the requirement to place the same order repeatedly. You can create multiple templates and they can be managed i.e. products can be added and removed from your templates.

You can add products to your templates in the Shopping section.

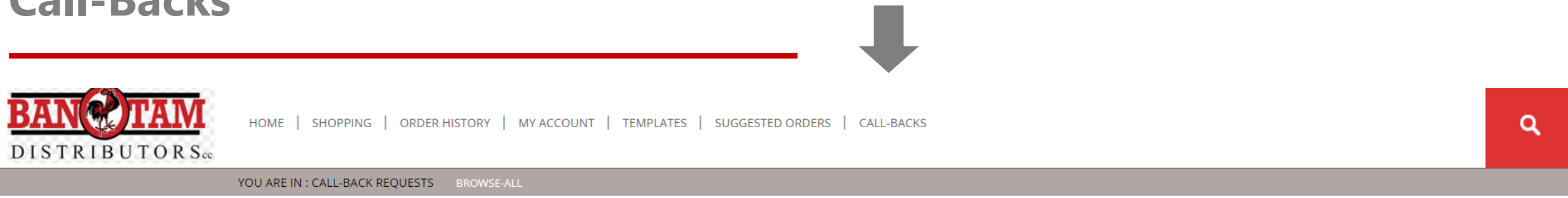
Suggested Orders



The suggested orders list is based on your buying patterns and the products which you have purchase most over the past months.

These items can be added to the basket. If you do not want a specific item to be added to your basket you can change the QTY to “0”

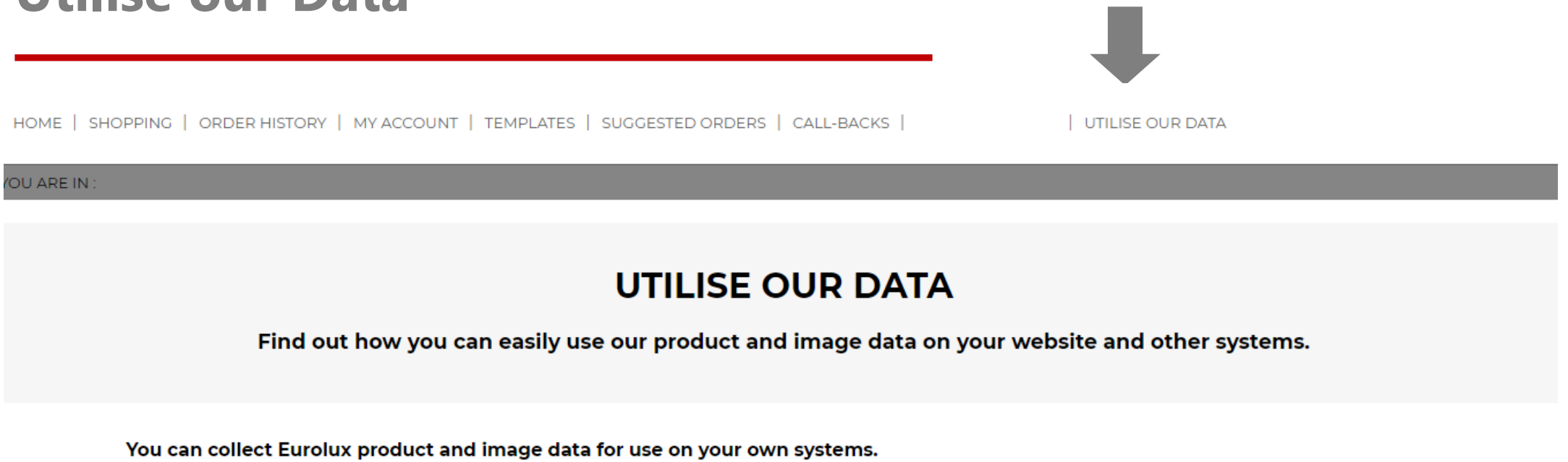
Call-Backs



If a product is out-of-stock it wont give you the option to add it to your basket but instead you can request a call-back for when the product comes back into stock. The detail of these items will be listed here along with the quantity requested.

BANTAM DISTRIBUTORS cc

Utilise our Data



Find out how you can easily use our product and image data on your website and other systems.

You can collect Bantam product and image data for use on your own systems.

BANTAM DISTRIBUTORS cc